



FLT Driver (Counterbalance)

The Opportunity

The post holder is responsible for assisting with the movement of goods to and from the relevant department. Unpack, check, and store goods received from customers/suppliers. Pick, pack and dispatch customer orders.

Hours

AM Shift

06:00am – 14:30pm Monday to Friday

PM Shift – 4 Day Week

14:30pm-01:00am Monday to Thursday

Pay Rate

£10.19 per hour – AM Shift

£11.39 per hour – PM Shift (includes shift allowance)

Duties

- Conduct a full safety inspection of forklift truck and/or teletruck and fill in relevant paperwork.
- Keep a constant flow of work on and off the production line.
- Load the operator and keep the labourers with a constant supply of items and stillages/pallets to pack the items.
- Scrapping the shot out off the bays (where required).
- Contributes to team effort by accomplishing related results as needed.
- Band and wrapping the finished product to pallets.
- Take all items to the dispatch area.
- Get work prepared ready for the next shift.
- Ensure route card/identification is in place with the appropriate items, (ie, if there are multiple items, card with correct part) prior to products being moved to different departments
- Scan route cards for stoving/packing operations where required.
- Assist labourers (where required) in preparing & packaging parts.
- Ensure that the working areas (sheds and yard) are kept neat and tidy at all times and that there are no obstructions, ie, grids and doorways are kept clear.
- General housekeeping duties as required by Team Leader.
- Work in accordance with Company operating procedures and guidelines.
- Adhere to all Company health and safety policies and practices, where appropriate.

· Wear Personal Protection Equipment (PPE) at all times when walking around the Company and customer sites and maintain PPE to a high standard.

Essential

Must hold a current external FLT Counterbalance licence and have relevant experience in operating this type of fork lift truck within a similar production environment

Must have the ability to carry out manual handling duties

Additional Information

Due to our rural location, own transport is essential

The duties and responsibilities of this job description are not exhaustive, and the post holder will be required to perform additional duties and responsibilities over and above those defined to meet the needs of the business